

<b>Position Title:</b>	Quality Assurance Inspector			<b>Position # or Level :</b>	7641-7644
<b>Department:</b>	Quality Assurance		<b>Reports to:</b>	Quality Assurance Supervisor	
<b>Employment Status:</b>	Regular Full-Time	<b>Pay Grade or salary range:</b>		<b>% Travel Required</b>	0%

**Position Summary:** QP Technologies (formerly Quik-Pak) is a leading provider of microelectronic packaging and assembly, wafer preparation, and substrate design and development services and our service offerings enable our customers to target a range of end markets, including commercial, RF, power, industrial, automotive, medical and mil-aero. The Quality Assurance Inspector will support the Quality Assurance function and will help ensure incoming in-process and completed components and assemblies conform to documented requirements. May use precision measuring instruments to inspect, test or measure materials to determine quality conformance. May perform data collection and data analysis and produce relevant Quality Management System (QMS) metrics and reports.

- Essential Duties:**
- Perform incoming, in-process, and final inspection of components and assemblies
  - Generate Certificates of Compliance
  - Maintain all necessary paperwork and quality records.
  - Meet quality and efficiency standards
  - Work under a microscope for extended times
  - Read and follow written as well as verbal instructions

- Other Duties & Responsibilities (Optional)**
- Assist production personnel in complying with all relevant aspects of the Quality Management System (QMS)
  - Senior level inspectors may train lower-level inspectors

- Minimum Qualifications:**
- High School diploma or equivalent
  - Able to work in a cleanroom environment and follow strict gowning and ESD (ElectroStatic Discharge) protocols
  - Able to use microscopes, calipers, and various other semiconductor equipment.
  - Must have excellent hand dexterity
  - Must be able to read and write English
  - **Must be a US Citizen or legal Permanent Resident**

- Key Competencies:**
- Detail oriented and exhibit a high level of accuracy
  - Must be able to effectively communicate.
  - Team player that takes pride in their work

- Preferred Skills:**
- Prior experience working on microelectronic devices or working in an ISO certified and/or ITAR registered environment is highly preferred.